



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

Dear Educare Parent/Guardian:

Welcome to the La Porte County Family YMCA's Educare program! It is our privilege to serve your family. As part of the introduction to the YMCA policies, we would like to address our payment policy, which is more fully explained in your Educare Handbook.

Please note that tuition payments are due prior to the beginning of each school week, by Friday at 5:30 p.m. If a payment is received after that time, an automatic late fee of \$10.00 per child will be assessed. Weekly payments are due regardless of the child's general absences, illnesses, family vacations or early closings of school due to inclement weather or emergencies.

We accept all forms of payments at our Michigan City Elston branch located at 1202 Spring Street in Michigan City, our La Porte branch located at 901 Michigan Avenue in La Porte, and our Child Care and Learning Center located at 2510 Monroe Street in La Porte. Teachers will not accept payment at the school. Please clearly identify checks and money orders with your child's name.

Families whose accounts are past due in excess of one week may be dropped from our program and all other Y programs due to nonpayment. We will try our best to work with families who experience financial hardship. However, please understand that we also have an obligation to provide quality services to the children in our programs.

We can be reached at [219-326-7646](tel:219-326-7646) or via email at [sgurband@lpymca.org](mailto:sgurband@lpymca.org). We strongly suggest saving this email address in your email contacts to avoid a possibility of having your email provider label YMCA communications as spam. Please make sure to have a working email address on file, since our billing is done primarily electronically.

Once again, thank you for choosing the Y's Educare program for your child.

Very truly yours,

Stefanie Gurband  
YMCA Child Care and Learning Center Director